

# CITY OF HOUSTON

Sign Administration

## APPLICATION FOR SIGN PERMIT

Print or Type Application

APPLICANT'S NAME \_\_\_\_\_ LIC. NO. \_\_\_\_\_ DATE \_\_\_\_\_

ADDRESS \_\_\_\_\_ ZIP \_\_\_\_\_ PHONE \_\_\_\_\_

SIGN LOCATION \_\_\_\_\_ ZIP \_\_\_\_\_ CALL ☐ MAIL ☐ FAX ☐

STATE BUSINESS ENTERPRISE: \_\_\_\_\_

SITE INSPECTION ☐ CONSTRUCTION PERMIT A ☐ B ☐ C ☐ D ☐ E ☐ OPERATING PERMIT A ☐ B ☐ C ☐ D ☐ E ☐

	SIGN TYPE _____ MESSAGE _____ VALUE \$ _____	FOR OFFICE USE ONLY
<b>A</b>	ON <input type="checkbox"/> ELEC <input type="checkbox"/> FACES _____ OFF <input type="checkbox"/> NON ELEC <input type="checkbox"/> POLES _____ WIDTH _____ FT _____ IN HEIGHT _____ FT _____ IN MAX. HT _____ FT _____ IN COMMENTS _____	PROJECT # _____ FCC CODE _____ TAG # _____
<b>B</b>	SIGN TYPE _____ MESSAGE _____ VALUE \$ _____ ON <input type="checkbox"/> ELEC <input type="checkbox"/> FACES _____ OFF <input type="checkbox"/> NON ELEC <input type="checkbox"/> POLES _____ WIDTH _____ FT _____ IN HEIGHT _____ FT _____ IN MAX. HT _____ FT _____ IN COMMENTS _____	PROJECT # _____ FCC CODE _____ TAG # _____
<b>C</b>	SIGN TYPE _____ MESSAGE _____ VALUE \$ _____ ON <input type="checkbox"/> ELEC <input type="checkbox"/> FACES _____ OFF <input type="checkbox"/> NON ELEC <input type="checkbox"/> POLES _____ WIDTH _____ FT _____ IN HEIGHT _____ FT _____ IN MAX. HT _____ FT _____ IN COMMENTS _____	PROJECT # _____ FCC CODE _____ TAG # _____
<b>D</b>	SIGN TYPE _____ MESSAGE _____ VALUE \$ _____ ON <input type="checkbox"/> ELEC <input type="checkbox"/> FACES _____ OFF <input type="checkbox"/> NON ELEC <input type="checkbox"/> POLES _____ WIDTH _____ FT _____ IN HEIGHT _____ FT _____ IN MAX. HT _____ FT _____ IN COMMENTS _____	PROJECT # _____ FCC CODE _____ TAG # _____
<b>E</b>	SIGN TYPE _____ MESSAGE _____ VALUE \$ _____ ON <input type="checkbox"/> ELEC <input type="checkbox"/> FACES _____ OFF <input type="checkbox"/> NON ELEC <input type="checkbox"/> POLES _____ WIDTH _____ FT _____ IN HEIGHT _____ FT _____ IN MAX. HT _____ FT _____ IN COMMENTS _____	PROJECT # _____ FCC CODE _____ TAG # _____

### OPERATING PERMIT RENEWAL TO BE SENT TO:

SIGN OWNER \_\_\_\_\_ PHONE \_\_\_\_\_

ADDRESS \_\_\_\_\_ ZIP \_\_\_\_\_

#### AFFIDAVIT FOR OWNER OR LESSEE OF PREMISE

I hereby certify that the above information is true and correct and further that the sign is being erected and or maintained at the above location with the permission of the owner and authorized lessee (if any) of the premises; that the sign does not violate any applicable deed restrictions or other restrictions on the premises; and that having read the restrictions and requirements of the City's Sign Ordinance; that the sign is being erected or maintained in compliance with the Sign Ordinance, Chapter 46, Building Code, City of Houston and other applicable laws.

\_\_\_\_\_  
(Signature)

\_\_\_\_\_  
(Title)

Sworn to and subscribed before me by said \_\_\_\_\_ on \_\_\_\_\_ 20\_\_\_\_\_, to certify which witness my hand and seal of office.

Notary Public in and for Harris County Texas

SEAL

#### AFFIDAVIT FOR SIGN COMPANY OR SIGN OWNER (COMPLETE ONLY IF SIGN OWNER IS DIFFERENT FROM ABOVE)

I hereby certify that the above information is true and correct and further that the sign is being erected and or maintained at the above location with the permission of the owner and authorized lessee (if any) of the premises; that the sign does not violate any applicable deed restrictions or other restrictions on the premises; and that having read the restrictions and requirements of the City's Sign Ordinance; that the sign is being erected or maintained in compliance with the Sign Ordinance, Chapter 46, Building Code, City of Houston and other applicable laws.

\_\_\_\_\_  
(Signature)

\_\_\_\_\_  
(Title)

Sworn to and subscribed before me by said \_\_\_\_\_ on \_\_\_\_\_ 20\_\_\_\_\_, to certify which witness my hand and seal of office.

Notary Public in and for Harris County Texas

SEAL